



# U.S. Merit Systems Protection Board

Office of the Clerk of the Board  
1615 M Street, NW, 5<sup>th</sup> Floor  
Washington, DC 20419

Phone: 202 653 7200, Fax: 202 653 7130, E-Mail: MSPB@MSPB.gov

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## Clerk of the Board

August 31, 2013

Mr. Peter Broida  
1840 Wilson Blvd., Suite 203  
Arlington, VA 22201

FOIA Tracking No. MSPB-OCB-2013-000247

Dear Mr. Broida:

This is in response to your Freedom of Information Act (FOIA) request (MSPB-OCB-2013-000247) dated August 29, 2013. You are requesting the following:

"Please provide the following documents (which are listed in the MSPB List of Directives):

- E-Discovery policy
- E-Discovery Policy Appendices
- Historical Directives [not all of them--a list of them, if available]
- Appeals Procedures-Headquarters
- CMS Procedures Manual and Appendices
- MSPB Computer Systems Rules of Behavior
- Organizational Functions & Delegations of Authority
- Table of Penalties
- Vocie Recognition Software Policy"

Your request has been processed in accordance with the Merit Systems Protection Board (MSPB) regulation at 5 CFR Part 1204 that implements the FOIA.

We have conducted a thorough search of our records and found information responsive to your request. We are releasing to you the attached responsive information in its' entirety.

You have the right to appeal this determination. If you decide to do so, address your appeal to the Chairman, Merit Systems Protection Board, 1615 M Street, NW, Washington, DC 20419. Your appeal should be identified as a "FOIA Appeal" on both the letter and the envelope. Your appeal should include a copy of your original request, a copy of this letter, your

justification for appealing this decision. You can send your appeal by email or fax at [foiahq@mspb.gov](mailto:foiahq@mspb.gov) and 202-653-7130, respectively. The MSPB must receive your appeal within 10 working days from the date of this letter.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. R. Aaron', with a long horizontal flourish extending to the right.

Darryl R. Aaron

Director, Information Services Team

- Attachments:
1. E-Discovery policy
  2. E-Discovery policy appendices
  3. List of Historical Directives
  4. Appeals Procedures-Headquarters
  5. MSPB Computer Systems Rules of Behavior
  6. Organizational Functions & Delegations Authority
  7. Table of Penalties
  8. Voice Recognition Software Policy
  9. CMS (LM) User Guide (CMS Procedures Manual and Appendices)